

WESTLAKE CHRISTIAN ACADEMY

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FAMILY ADMISSIONS PACKET

Thank you for investigating the possibility of a quality Christian education at Westlake Christian Academy. We welcome your interest in enrolling your children because we believe that the process of education is a partnership between the Christian home and the school. Our Mission is what makes us unique:

<p>Our Mission: To provide for Christian families a Christ-centered education that disciples our students to honor Jesus Christ in thought, word and deed.</p>

If you are looking for a school that will reinforce the Christian, Biblical values you teach at home, Westlake Christian Academy is the place for you!

FAMILY PROFILE

You and your child may feel most comfortable at Westlake Christian Academy if you:

- Understand and are committed to Christian education for your children.
- Are in agreement with the Westlake Christian Academy Statement of Faith (see back page of packet), and seek to live a life that is consistent with that profession.
- Will support the school's mission, policies, procedures, standards, and Parent-School Agreement of Westlake Christian Academy.
- Regularly attend a Bible-believing church whose statement of faith is not inconsistent with Westlake's Statement of Faith.
- Decisions have been made trusting Jesus Christ as personal Savior.
- Can obtain favorable references as indicated within this packet.
- All students seeking admission are in good standing at their previous school.
- Secondary students must express a genuine desire to attend Westlake Christian Academy.

PACKET CONTENTS

Admission to Westlake Christian Academy is based on the Admissions Policies and Procedures stated on the inside cover of this packet. It is important that the contents of this packet be read carefully and completely.

- Admissions Policies and Procedures
- Application For Admission
- Statement of Faith
- Tuition & Fee Schedule
- Pastoral Recommendation
- Principal/Teacher Recommendation
- Records Request Form
- Student Application (Grades 7-12 only)
- Student Commitment (Grades 7-12 only)

ADMISSION POLICIES AND PROCEDURES

The Board of Trustees has established the following guidelines for admission to Westlake Christian Academy:

- The Administration is given the authority to admit qualified students to WCA.
- The processing of applications cannot be started without the receipt of all required application forms and fees.
- One or both parents must subscribe to the policies, procedures, philosophy, standards, and statement of faith of Westlake Christian Academy as outlined in admissions materials and the parent/student handbook.
- Normally, a student will be not be admitted who:
 - ◆ Has educational or emotional needs beyond our ability to meet those needs.
 - ◆ Has failed the most recent grade level or semester prior to application.
 - ◆ Has not been in good standing at their current school(s) for at least the prior semester.
 - ◆ Has a recent history of emotional or disciplinary problems.
 - ◆ Has been suspended or expelled within the last year.
 - ◆ Has a court record.
 - ◆ Comes from a non-Christian home—a Christian home being defined as: a home where one or both parents have received Jesus Christ as their personal Lord and Savior (1 Cor. 7:14).
 - ◆ Lives a life that is inconsistent with the faithful and historical teachings of God’s Word.
- Children applying for the two-day Pre-School program must be 3 years of age by September 1; and 4 years of age by September 1 for the three-day Pre-K program. Children applying for admission to Kindergarten must be 5 years of age on or before September 1. Any child applying for First grade must be 6 years of age on or before September 1.
- Westlake Christian Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. We do not discriminate on the basis of race, color, national or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.



Application For Admission

- A non-refundable \$25 Application Fee must accompany this completed application.
- All forms related to the Admissions Packet must be submitted before this application will be considered.

Current Grade: _____

Applying For Grade: _____

Date to Begin: _____

Pre-School (age 3 by Sept. 1) <input type="checkbox"/> 2 Day Morning T / TH	Pre-Kindergarten (age 4 by Sept. 1) <input type="checkbox"/> 3 Day Morning M / W / F <input type="checkbox"/> 5 Day Morning M - F
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STUDENT INFORMATION

Student's Legal Name _____
Last First Middle Nickname

Student's Address _____
Street City State Zip

Telephone _____ Date of Birth _____ Age _____ Gender: Male Female

With whom does the student live? _____

Relationship to the student? _____

PARENT/GUARDIAN INFORMATION

Father's Name _____ Occupation _____

Work Place _____ Work Phone # _____

E-MAil Address _____ Cell Phone _____

Mother's Name _____ Occupation _____

Work Place _____ Work Phone # _____

E-MAil Address _____ Cell Phone _____

For office use only

Date Received _____	Records from previous school _____	FAMILY INTERVIEW
Date App. Fee Paid _____	Report Card _____	Date: _____
Amount _____	Standardized Test Scores _____	Accepted / start date: _____
Payment type _____		Denied / date: _____
Birth Certificate _____	Grades 7-12 Only:	Enrollment fee amount _____
Recommendation _____	Student Application _____	Date paid: _____
Principal/Teacher Recommend. _____	Student Commitment _____	Check #: _____

How did you become interested in WCA?

Friend / Family Pastor Internet Advertisement Sign Other

Why do you wish to send your child to Westlake Christian Academy? _____

Describe your child's interests, talents, and abilities _____

Are there areas (academic, social spiritual) where you feel that your child may need special assistance in adjusting to his/her new school situation? _____

School last attended _____ Grade _____

School address/phone _____

Has the student ever been retained in a grade? _____

*Does the student receive special student services, have an IEP (Individualized Education Plan) or 504 plan? _____

*Does the student regularly require medication? _____

*Has the student ever been suspended? _____ *Expelled? _____ *Asked to Withdraw? _____

**If yes, please explain with details on a separate sheet of paper.*

PARENT STATEMENTS

Parents/Guardian: Please make a full statement describing your personal faith in Jesus Christ for your salvation.

Father _____

Mother _____

FAMILY BACKGROUND

What is the marital status in your home?

Married Divorced Single Parent Unmarried couple living together

If divorced, who has custody for decision making? Joint Father Mother

If your child is not living with both parents, please explain on a separate piece of paper the custodial arrangements and attach a copy of the most recent appropriate legal documents which clarify these arrangements.

If applicable: according to the most recent court order, who is allowed to make contact with your child at school and/or pick up at school? _____

If there are other children in your family, please complete the following:

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

REFERENCES

Please list the names and phone numbers of two families (preferably one WCA family) who knows you well. Do not list relatives.

Name _____ Phone _____

Name _____ Phone _____

SPIRITUAL BACKGROUND

Name of church your family/student attends _____

Address _____ Years Attending _____

Pastor _____ Youth Pastor _____

What is the frequency of your family's attendance: Weekly Frequently Infrequently

PLEASE RESPOND TO THE FOLLOWING QUESTION FOR EACH INDIVIDUAL BELOW:

Has there been a time in your life when you have realized your spiritual need of Jesus Christ and accepted Him as your personal Savior?

- Child:** Yes No Uncertain Not Ready Yet
- Father:** Yes No Uncertain Not Ready Yet
- Mother:** Yes No Uncertain Not Ready Yet

PARENT – SCHOOL AGREEMENT

1. I realize that Westlake Christian Academy cannot take the place of regular spiritual instruction in the home and my child's regular attendance and participation at church, and I further understand that my regular attendance and involvement in a sound gospel-preaching church is necessary for my child's continued enrollment in this school.
2. I agree to uphold and support the academic standard of the school by encouraging my child to study and complete all homework and assignments.
3. I understand the tuition arrangements and agree to make payments according to that schedule.
4. I understand that the school may not transfer transcripts and other records, except as required by law, until all financial obligations have been met.
5. I agree to resolve any issues or concerns related to the school, its policies, procedures, or interactions with any member of the school community (teacher, administration, student or parent) by following the biblical principles found in Matthew 18:15-20. I will first discuss my concerns privately, prayerfully and in the love of Christ with the other person involved. I will in no case discuss or complain to another person regarding my concerns.
6. I understand that I am to learn, uphold, and support the standards, policies, procedures, rules and regulations pertaining to student life and parental responsibilities for my child at WCA. This includes, but is not limited to, my child not dishonoring the Trinity and the Word of God, and/or disrespect to classmates or personnel of the school. It also includes totally abstaining from the use of illegal drugs, alcohol, tobacco, and to refrain from immoral and illegal behavior (including profanity, obscene gestures, sexual activity, gambling, weapon possession, criminal activity, etc.) as long as my child is enrolled at WCA whether at school or off campus, whether during the school year or summer. (i.e. 24/7/365) I/we authorize the school to employ such discipline as it deems wise and expedient for the training of my child. (Proverbs 22:6, Ephesians 6: 1-2, Hebrews 12:6)
7. I understand that assessments will be made to my account to cover damage to school property caused by my child (Including breakage of property, abuse of books, etc.).
8. I understand that the school reserves the right to dismiss any child who fails to comply with the established regulations and discipline or if financial obligations remain unpaid.
9. I agree not to use the school telephone and address directory for the purpose of advertising, personal gain, or to spread influence.
10. I am in personal agreement with Westlake Christian Academy's Statement of Faith.
11. I am in support of the school's mission, as well as policies and procedures, including those in the Westlake Christian Academy's School Parent-Student Handbook.
12. I am willing for our child to receive Biblical training.
13. I relieve the school board and any WCA employees from liability in connection with the school activities and instructions.

14. I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises (except as specifically communicated in written form and attached to this application). Further, in the event my child becomes ill or is injured while under school supervision, I approve the school authorities to will:
- A. Contact a parent of the student and follow his/her instructions.
 - B. In the event neither parent can be reached, contact the student's physician and follow his/her instructions.
Physician's name: _____ **Phone #** _____
 - C. If the student's physician cannot be reached, the school authorities will use their own discretion in contacting a properly licensed practicing physician and follow his/her instructions.

STATEMENT OF FAITH

1. **We believe** the Bible to be the inspired and only infallible, authoritative written Word of God. (II Timothy 3:16-17)
2. **We believe** that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. (Matthew 28:18, II Corinthians 13:14)
3. **We believe** that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. (Genesis 1:1, John 1:1)
4. **We believe** in the true deity and true humanity of our Lord Jesus Christ, His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory. (Colossians 1:13-22, John 1:14)
5. **We believe** that the Lord Jesus Christ is the only mediator between God and man. (I Timothy 2:5)
6. **We believe** that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. (Romans 3:23-26, Titus 3:5)
7. **We believe** that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a Godly life, and that every believer should practice the holiness which God requires. (Ephesians 1:13-14, Romans 8:1-4)
8. **We believe** in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:24-25, 28-29)
9. **We believe** in the spiritual unity of believers in our Lord Jesus Christ. (John 17:20-23, 1 Corinthians 12:12-13)
10. **We believe** that support of and participation in the task of fulfilling the great commission is an obligation of all believers in our Lord Jesus Christ. (Matthew 28:19-20)
11. **We recognize** that there are other doctrines held by various Christian believers, which they believe to be consistent with the above. However, such teachings shall not be incorporated as approved by this school.

PARENTAL COMMITMENTS

ARE YOU:

- 1) In personal agreement with Westlake Christian Academy's Statement of Faith?
- 2) In support of the school's mission (see page1), as well as policies and procedures outlined in the Westlake Christian Academy's School Parent-School Agreement? (see above)
- 3) Willing for your child to receive Biblical training?
- 4) Agree to relieve the school board and any WCA employees from liability in connection with the above listed activities and instructions.

IF SO, PLEASE SIGN BELOW. ALL PARENTS/GUARDIANS MUST SIGN.

Father/Guardian Signature _____ Date _____

Mother/Guardian Signature _____ Date _____

Westlake Christian Academy does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, tuition assistance, athletic policies, personnel policies, or other school administered programs.

PROFESSIONAL MEMBERSHIP

Westlake Christian Academy is member school of the Association of Christian Schools International (ACSI) with headquarters in Colorado Springs, Colorado. It is the largest association of Christian schools in the world and also serves as an aid in legal and legislative matters and the educational ministry of Christian schools. Our school benefits from the special bulletins and periodicals which are issued by the association. Our faculty takes part in the professional growth conferences which are conducted annually. Our students benefit from the association by having the opportunity to participate on a broader basis with students from other Christian schools in speech, academic, math, music, and athletic meets.

ACSI provides certification for teachers based on their qualifications in their academic area, Biblical studies, and the Christian philosophy of education. Full-time teachers are required to be certified by ACSI. We believe that requiring teacher certification and appropriate professional credentials is another area of excellence for which we can strive in doing our best for the Lord.

Furthermore, Westlake Christian Academy is recognized by the Illinois State Board of Education. This recognition affords the school opportunities to excel in several areas without jeopardizing our autonomy as an independent Christian school. Such benefits include but are not limited to increased recognition within the local community and throughout the state, and enhanced scholarship opportunities.



**OUR SCHOOL IS A MEMBER OF THE ASSOCIATION
OF CHRISTIAN SCHOOLS INTERNATIONAL AND RECOGNIZED
THE BY THE ILLINOIS STATE BOARD OF EDUCATION.**