



## Job Description

Title: **Band Director**

### **Qualifications:**

Westlake Christian Academy seeks an evangelical Christian who is passionate about helping students learn the joy of creating music for God's glory. Our band program is well-developed and equipped, having been under the direction of one veteran since 2001 (who is now retiring). This is a part time position with opportunity of full time employment in the future. We are looking for someone who will take the leadership of our program and continue to grow it. This person must see music instruction as a part of discipleship, preparing students for God's kingdom work.

1. Valid ACSI Teacher certification or willing to pursue
2. Previous experience in teaching instrumental music
3. Bachelor degree in music, preferably in music education
4. All general qualifications for faculty/staff

### **RESPONSIBILITIES**

- Lead in the music instruction of the school band program, which includes three bands.
- Assume administrative duties adjunct to the band program.
- Assume oversight of the musical equipment belonging to the band program.

### **SPECIFIC DUTIES**

- Teach beginning band, including one end-of-year concert. This involves 1 full rehearsal each week. This also involves promoting, recruiting, and screening beginning band students each spring for the following year.
- Teach intermediate band, including three concerts. This involves 2 full rehearsal each week.
- All band students in grades 4-8 receive a weekly group lesson.
- Teach concert band, including three concerts plus some other performance opportunities. This involves four full rehearsals each week.
- Prepare band students for 3 festivals/competitions. This includes all administrative paper work involved.
- Assess all band students.
- Maintain clear lines of communication with the parents of all band students.
- Work with the administration to develop and control budgetary expenses for the band program, including ordering new music, new equipment, equipment repair, and trip/contest fees.
- Travel to festivals/contests as necessary.

## **ACCOUNTABILITY**

- Answer directly to the school administrator.
- Be evaluated annually each January by the school administrator.

## **HOURS, HOLIDAYS, REMUNERATION**

The Band Director is an exempt salaried part-time position which carries the expectation of a minimum of 24 hours work per week plus the time need for performances and festivals. This position runs during the school year. The Band Director may take all school holidays. Salary depends upon experience and qualifications of the applicant, but the minimum is \$17,564 (60% base salary).