



WESTLAKE CHRISTIAN ACADEMY

PART TIME MUSIC TEACHER

GRAYSLAKE, ILLINOIS | WESTLAKECHRISTIAN.ORG | INFO@WESTLAKECHRISTIAN.ORG

QUALIFICATIONS

- Valid ACSI Teacher certification or able to obtain
- Bachelor degree, preferably in music education
- Previous experience as a music teacher desirable
- All general qualifications for faculty/staff

RESPONSIBILITIES

- Teach general music classes to grades 1 through 6; two (2) 35 minute classes per week for each grade with 15 minutes of preparation for each.
- Prepare for three (3) concerts for the year; two in December and one in May.
- Work with band director to develop high school choir

SPECIFIC DUTIES

- Prepare lesson plans for music classes
- Maintain rosters and grades for all elementary music students
- Maintain general music instructional materials

ACCOUNTABILITY

- Answers directly to the school administrator.
- Coordinate with assigned mentors.
- Evaluated annually each January by the school administrator.

HOURS, HOLIDAYS, VACATION

The Music Teacher is an exempt, salaried, part-time position which carries the expectation of a minimum of 18 hours work per week. This position runs during the school year. It may be combined with another part-time position at Westlake.

SCHOOL PROFILE

- Preschool-12th Grade
- Enrollment: 265
- Founded 1972
- Accredited by ACSI
- Regional accreditation by Cognia
- Recognized by Illinois State Board of Education