



# WESTLAKE

## CHRISTIAN ACADEMY

### PART-TIME GENERAL MUSIC TEACHER

GRAYSLAKE, ILLINOIS | WESTLAKECHRISTIAN.ORG | INFO@WESTLAKECHRISTIAN.ORG

#### QUALIFICATIONS

- Valid ACSI Teacher certification or able to obtain
- Bachelor's degree, preferably in music education
- Capability in vocal and choral music instruction
- Experience with instrumental music is a plus
- Previous experience as a music teacher desirable
- All general qualifications for faculty/staff

#### RESPONSIBILITIES

- Teach general music instruction for grades PS-5th

#### SPECIFIC DUTIES

- Teach general music program for grades Preschool, Pre-K, and Kindergarten, including Christmas concert
- Teach general music program for grades 1-5, including two concerts (Christmas and Spring)
- Maintain rosters and evaluations for music students
- Oversee budget expenses for grades PS-5 music, coordinating with other music instructors
- Oversee maintenance and needed purchase of instructional materials
- Potential for instrumental instruction

#### ACCOUNTABILITY

- Answer directly to the school administrator.
- Coordinate with assigned mentors.
- Evaluated annually each January by the school administrator.

#### HOURS, HOLIDAYS, VACATION

The Music Teacher is an exempt, salaried, part-time position which carries the expectation of up to 20 hours work per week. This position runs during the school year. The music teacher may take all school holidays.

#### SCHOOL PROFILE

- Preschool-12th Grade
- Enrollment: 300
- Founded 1972
- Accredited by ACSI
- Regional accreditation by Cognia
- Recognized by Illinois State Board of Education